

Please reply to:- Bob Sharples
139 Pargeter Road
Smethwick B67 5HZ
bob@bearwoodchapel.org.uk

Dear Parent or Guardian,

Communications and Information Technology Policy

The chapel believes in allowing the young people entrusted to its care to have a safe and enjoyable while attending the various clubs and events. Due to changes in technology and communication we have been advised to adopt a policy which will protect young people using both computers, Ipads, tablets and mobile phones on the chapel premises and on chapel events.

The following is unacceptable behaviour using electronic forms of communication;

- Searching for and/or entering pornographic, racist or hate motivated websites;
- Forwarding on pornographic, racist or hate motivated texts or images;
- Downloading, forwarding on and or burning onto CD/DVD any music, images or movies from the internet where permission has not been granted by the copyright holders;
- Exchanging or giving any CD/DVDs which are pirated;
- Disclosing any personal Information e.g. addresses (Postal, email or messenger), telephone numbers bank details. This includes personal information about another user;
- Offensive, abusive or belittling language is not be used in texts, emails or msn messenger or similar instant communications software package e.g. Facebook, Twitter.

I would be grateful if both you and your son/daughter/ward could sign and return the slip below so that I know you have received your copy of this letter. Without this letter being signed, we are unable to allow the young person to use either a mobile phone or any other form communication package on the Chapel premise.

Thank you for your help.



Bob Sharples
Elder with responsibility for Children and Youth

Return Slip

We have seen the letter explaining the Communications and Information Technology Policy at Bearwood Chapel for their young people's activities and agree to co-operate with the procedure outlined.

Signed _____ Date _____
Parent or Guardian

Signed _____ Date _____
Young Person